

## IDAVOAD Meeting Minutes

**Date:** January 17, 2019

**Location:** Idaho State Historical Society

### ATTENDEES

- Tiffany Neilson, Southern Baptist
- Marta Tanikuni, IDHW
- Dave Tish, Southern Baptist
- David Lowenstein, Cloverdale SDA
- Rick Sego, Team Rubicon
- Jerry Reiner, Idaho State
- Tom McCombs, LDS Church
- Brian Baybon, Team Rubicon
- Chris Volmer, ARC
- Bruce Wenigmann, UMCOR
- Kristine Schellhaas, IHS
- Joe Lombardo, ACEM
- Robert Unrau, MOS

### MINUTES

#### *Review and Approval of Meeting Minutes*

Minutes reviewed and approved as presented.

#### *Treasurer's Report*

Dave Tish provided the treasurer's report. The IDAVOAD balance is \$6,639.68. The National VOAD dues were paid Dec. 1, 2018 and there is a possibility the balance may not reflect this. If National VOAD dues have not been deducted, the IDAVOAD balance would be \$6,042.52. The report was approved as presented.

#### *Committee Updates*

Membership Committee – a reminder that applications expire annually on December 31<sup>st</sup> and a request for applications was provided.

Mountain West VOAD Conference Planning Committee – the save the date has been sent out along with a link to the conference registration site. There have been several registrants to date. A request for pricing from the Lime and a Coconut food truck has been sent and a call to Operation BBQ has been made. Pricing information on the Idaho Potato bags has been received, we been quoted \$0.10 per bag, plus shipping and handling. The next MWVOAD conference planning meeting will be held at the Bureau of EMS and Preparedness. The conference planning committee will tour the Sunday night meeting venue (the Old Penitentiary) and conclude the conference planning meeting directly after.

Bylaws Committee – the committee has been working with Eastern Montana to change the structure of the bylaws. The shift in structure will add a bullet style format and could

add length. Hoping to have a draft to the Bylaws committee by the end of January and ready for at our next IDAVOAD meeting in March.

Response Committee – a standard operating guideline is under development. They are looking to have a draft to the committee by the end of January and ready to review at the next IDAVOAD meeting in March.

*IDAVOAD Conference Planning Committee* – the formation of the IDAVOAD conference planning committee was requested. The committee is comprised of the following: Jerry Reiner, Kelly Nagel, Tiffany Neilson, Marta Tanikuni, and Natalie Bodine (need to confirm). Camp Ida Haven has not been booked for the annual IDAVOAD conference in September. It was proposed and approved that the planning committee lead the effort in determining a conference location.

### *Operation Shared Response*

Idaho state and FEMA will **\*EXERCISE\*** an earthquake in GEM county. The **\*EXERCISE\*** will take place on March 5, 6, and 7, 2019. The Emergency Operations Center (EOC) at Gowen Field will be activated. Ada County Emergency Management has reached out to the IDAVOAD suggesting we exercise our ability to walk through the processes of setting up a MARC by utilizing the newly developed MARC Standard Operating Procedures (SOP) and refine the SOP where necessary.

### *IDAVOAD Brochure*

The IDAVOAD brochure has undergone mass revisions. The new version was dispersed in person and feedback/revisions were requested. A fact sheet in the form of an insert was proposed and approved to be added to the brochure. Possible facts to include were a matrix of partners and capabilities. Jerry Reiner requested all feedback by the end of the month (1/31). A finalized draft is expected by our next meeting in March. Bruce Wenigmann and Marta Tanikuni will also join the committee to assist in the revisions and fact sheet efforts.

### *Agency Updates*

Only two agencies were able to provide an update due to limited time left in the meeting.

Jerry Reiner – scholarships available for potential MWVVOAD conference attendees

Mike Reidy – will be bringing new members and shared a new acronym, NARSC, National Animal Rescue, and Sheltering Coalition.

### *Meeting Dates and Locations*

- March 21, 2019 – Idaho Historical Society
- April 28-30, 2019 – Mountain West VOAD Conference
- May 16, 2019 – Idaho Historical Society